

“PRIVATE MUSIC LESSONS DURING SCHOOL HOURS” FORM **(for Students of Shelagh McKibbon-U’Ren only)**

(To be read and signed by the parent/guardian if the student is taking lessons during school hours at their School.)

STUDENT: _____

SCHOOL: _____ GRADE: _____

I hereby give permission for my child to leave the classroom during school hours to take Private Piano Lessons with Shelagh McKibbon-U’Ren. Shelagh McKibbon-U’Ren also has my permission to arrange for a time that my child can leave their classroom in order to have their Piano Lesson.

I specifically understand that it is my responsibility to:

- ensure that my child brings his/her Music Books to school on the morning of their lesson day. If my child does not bring his/her Music Books, or if I am not able to get the Music Books to the school before 9:00 a.m., I understand that the lesson will be forfeited.
- notify Shelagh McKibbon-U’Ren if my child has been marked absent for ANY reason (illness, bus cancellation, etc.) AND let her know if I plan on bringing him/her to school after 9:00 a.m. for their lesson. I understand that if my child has been marked absent for ANY reason, Shelagh McKibbon-U’Ren will NOT wait at the school for my child to arrive for their lesson. I understand that I must call her beforehand if my child has been marked absent and I intend on bringing him/her to school for a lesson.
- ensure that my child completes any school work missed while attending their Lesson.
- notify Shelagh McKibbon-U’Ren if my child will be unable to attend their scheduled lesson time for any reason (illness, class trip, school activity, testing, bus cancellation etc.). I understand that if I have chosen to be on the Swap List, it is my responsibility to contact other Parents to attempt to arrange a lesson swap with another Student. If I am unable to arrange a lesson swap, I understand that the lesson will be forfeited. If I have chosen to NOT be on the Swap List, I understand that any lesson that my child is unable to attend will be forfeited.
- notify Shelagh McKibbon-U’Ren if my child is involved in Grade 3 or Grade 6 testing. I understand that if I have chosen to be on the Swap List, it is my responsibility to contact other Parents to attempt to arrange a lesson swap with another Student. If I am unable to arrange a lesson swap, I understand that the lesson will be forfeited. If I have chosen to NOT be on the Swap List, I understand that any lesson that my child is unable to attend will be forfeited.
- send my child’s piano books to school if they are attending school on a day that buses are cancelled (even if it is not my child’s lesson day). I understand that this will allow an opportunity for students who are unable to attend school on that day to have their lesson swapped to another day. If my student is unable to attend school on their lesson day due to buses being cancelled, I understand that the Teacher is under no obligation to reschedule the lesson and the lesson will be forfeited if another child is not able to swap.
- notify Shelagh McKibbon-U’Ren if my child will not be at school on their lesson day for any reason.

I agree to abide by the Studio Policies as stated in the “ STUDIO POLICIES - 2011/2012 TEACHING YEAR ” Document.

Parent/Guardian’s Signature: _____

Date: _____